



**Pharmacy Benefit Management
Consultant
Services Proposal**

For

UFCW Unions & Participating Employers Health and Welfare Fund

January 2, 2018

502 Washington Avenue, Suite 7, Towson MD 21204

Phone: - www.ConsultHeritage.com

PROPOSED SCOPE of SERVICES - PHARMACY CONSULTING

- I. **Facilitate negotiation and execution of the OptumRx PBM Contract Amendment, governing the Fund's renewal term effective January 1, 2018 – December 31, 2020.**

Consultant deliverables include, but are not limited to:

- a. Validate contract Amendment terms and conditions are consistent with all financial, service and operational commitments set forth in OptumRx's Renewal Proposal(s).
- b. Collaborate with Fund's legal counsel to ensure timely, efficient production of a signature-ready, executable contract Amendment.

Consultant Fees: Not to exceed \$6,000

- II. **Track and manage OptumRx's performance, in collaboration with Associated Administrators, ensuring PBM's compliance with contractual obligations and consistency with industry best practices.**

Consultant deliverables include, but are not limited to:

- a. Review the Fund's Quarterly Performance Reports, monitoring the cost and utilization trends; identifying opportunities to lower costs and/or improve the quality of care delivered to Plan participants.
- b. Validate PBM's compliance with service level and performance guarantees.
- c. Facilitate process improvements where needed or applicable.
- d. Track and report on highest risk areas of the contract.
- e. Review formulary and clinical program recommendations, as needed or requested.
- f. Provide financial and trend forecasting.

Consultant Fees: Not to exceed \$26,000 Annually

- III. **Adhoc Services [Fees Quoted upon Request]**

- a. Contract Audit (comprehensive)
- b. Financial Audit
- c. Adhoc Analysis of Formulary, Clinical or other Managed Pharmacy Program Alternatives as needed or requested by the Fund.

Note: Consultant Fees do not include travel, which will be passed on to the Fund at cost. Travel, if needed or requested, will be approved in advance by Associated Administrators.